



Board of Directors Meeting Minutes

July 28, 2020

Board Members Attending Fran Rapaport, Bev Ruhl, Robin Hall, Diana Kozinuk, Kate Day, Lucille Proulx, Gary Anderon, Marilyn Schick

Regrets: : Eleanor Ward, Lorna Lewis,

Guests and Staff: Carol Turnbull, Roopa Parmar (Social Work Practicum Student)

Called to order at 10:14am

1. Minutes

Motion: To approve the June 17, 2020 minutes

Motion Made by: Diana

Seconded by: Fran

Approved by all

2. Finance and Staffing Report

Tina has successfully applied for two COVID-19 payments from the federal government for staff wages. This grant program has been extended to the end of the year.

A term deposit/contingency fund came due. The money was reinvested as we are in a good position financially at this time. It is hoped that we will continue as more people return to the centre that we will move forward in a positive and sustainable way. There is a need for membership to increase.

The City of Victoria gives the centre an operating grant of \$75,000 a year. This money is given to the centre in two portions - \$25,000 in March and \$50,000 in July. We have received both portions.

Cathy Belanger recently passed away. She has made a planned gift to the centre of \$10,000. This money was not given with any stipulations. The board will decide how this money will be used.

Motion: To accept the finance and staffing report as presented

Motion Made by: Joni

Seconded by: Robin

Approved by all

3. Executive Director's Report

Carol has spoken with Luke Ramsey at Aragon Properties recently about Unit 2 and the development that they would like to put in next door. Last week a city had Unit 2 appraised. The head of the city real estate team is working with the appraiser. Their report will be taken to a closed council meeting on August 6. Mayor and council will be taking holidays for about a month following this closed

meeting. The proposed Aragon development is slated for a public hearing in September. This will be an open meeting that will be done by Zoom. There is likely a need for people to speak at this meeting. People can speak and have their discussion recorded and this will be submitted to Council at the meeting. It is desired that people speak for no more than a couple of minutes for the proposal – dates and times to be confirmed in August.

There has been a significant change in the number of people who are part of our close community since the tents have increased at Beacon Hill Park. Two incidents have been noted at the Centre, which staff have successfully dealt with.

4. Kitchen Committee Report

Roopa, Gary, and Robin are going to create meals on Saturdays for the Grab and Go program. They will agree upon a start date and will let Ashley and Carol know so proper promotion can be done.

5. Emergency Preparedness Committee

This committee will be meeting in two weeks to review and update the centre's COVID-19 plan. There are a lot of changes that need to be reviewed.

6. Program Manager's Report

Ashley provided her report prior to leaving on holiday. She announced that a new wellness service practitioner will be joining the team. Lynn was here before and will be a great compliment to the services currently being offered.

Carol applied for and was successful in obtaining a grant to help re-start the close contact. The Plexi screens have been in use for several weeks and more are on their way. The groups that have been using them have found them to be very effective and not restricting their ability to play their games.

7. Decorating and Events Committee Report

Shirley Handley has agreed to be the chair for this committee and Diana will be the Liaison. Leona needs to be contacted more regularly for table cloth cleaning so staff are taking on this task.

8. Multicultural Committee

Marianne will continue as the chair of this committee. All meetings will be held as a combination of Zoom and in person as Marianne is not comfortable returning yet. This committee does a lot of work with the Multicultural Fair and supporting any programming that Ashley is working on. Programming is challenging because of not knowing how COVID will impact the fall.

9. Landscape Committee

Lucille has agreed to be the chair for this committee. At this time Robin is working in the garden with five helpers. They have been reworking the look of the garden and taking out items that had become very overgrown and moving plants to more appropriate places. They would like, with board approval, to have a community garden that will include herbs, perma culture, native plants, native

pollinators, native fruit and nut trees, flowers, etc. Would like to have low deer interference plants. There is a possibility that Gary could get some sheep manure delivered but if it is in the parking lot it has to be removed quickly as the centre has only limited on site parking.

Veggie plant starts will be picked up by staff the week of August 10. About 12 flats of plants have been ordered and will be given out the week of August 17.

10. Membership and Marketing Committee

Report was reviewed. The new tent has arrived and the top was shown to the board. This will be used for the plant give away the week of August 17.

There is a desire for phone calls to resume for people who are still isolated and have not resumed their activities yet. Board members could take part of the list and call from home, however, the preference is for calls to be made at the Centre.

Masks are available for purchase. At this time they are paper masks, however, there may be some folks from Busy Hands that would be interested in making masks that we can sell.

11. Cook Street Village Business Association

Continues to meet on Zoom. Carol was elected as secretary again this year.

12. Seniors Task Force

No report

13. Fairfield Gonzales Neighbourhood Association

No report

Motion: To approve all of the staff and committee reports as presented

Motion made by: Gary

Seconded by: Fran

approved by all

Adjourned 10:59am

Approved Minutes certified by:

Eleanor Ward, President

Kate Day, Secretary