



Board of Directors Meeting Minutes

December 22, 2020

Board Members Attending Fran Rapaport, Bev Ruhl, Diana Kozinuk, Joni Hockert, Eleanor Ward, and Robin Hall,

Regrets: Kate Day, Lucille Proulx, Lorna Lewis, Marilyn Schick,

Guests and Staff: Carol Turnbull, Jordan Glowicki

Called to order at 10:08am

1. Minutes

Motion: To approve November 22, 2020 minutes

Motion Made by: Fran

Seconded by: Bev

Approved by all

2. Finance and Staffing Report

The draft budget was presented to the board by the chair of the Finance and Staffing Committee. There is hope that the budget will become more favourable throughout the year with greater membership and more rentals. The largest unknown factor continues to be the impacts of COVID. The board is hopeful that within the first half of the year that we will see greater loosening of restrictions and accessibility to drop-in activities.

Motion: To approve the 2021 budget as presented

Motion Made by: Diana

Seconded by: Joni

Approved by all

3. Executive Director's Report

At this time we have 301 active members. This is only a difference of 46 members, which given the year is a good place to be. There will likely be a few more memberships processed by the end of the year.

Carol and Vanessa (Victoria Health Co-op) had a virtual meeting with the new City Councillor, Stephen Andrews. At this time, he is gathering information from the many people that have a vested interest in the Aragon Properties Development i.e. CSVAC, Health Co-op, developer, 1 of the 2 renters, etc. He said that he is not going to enter the council discussion with a pre-decided vote and will make his decision based on the information he has and the research he has done at the time the development is brought back to council for a decision.

It snowed yesterday and one of the gardening volunteers cleared the snow yesterday. This was a great help but we need to get a company to clear the parking lot should more snow accumulate this winter. Carol continues to look for someone that can do this work at a reasonable price.

A new Marketing Assistant has been hired. Carol and Jordan interviewed several people and have chosen a co-op student named Veronika, prefers to go by Nika.

4. Kitchen Committee Report

Gerry created a fundraising goodie box for the holidays. These were sold for \$15 a box and all 10 sold. The chair of this committee would like to see more creative menus and items for sale in the new year. This will be discussed at the January meeting of this committee.

5. Emergency Preparedness Committee

The chair of the committee would like to thank staff for their efforts to stay open and their response to COVID throughout the year. When the latest activity closure announcement was made staff called as many people as possible to let them know what had happened. Given the circumstances everyone was very understanding.

6. Program Manager's Report

The Holiday Grab and Go opportunity was a success with 40 tickets sold. There was over a \$160 in profit for this meal. Pacific Opera was scheduled to entertain participants but given the closure they had to be postponed to a future celebration. Jordan has been creating the menus as well as doing the shopping with Carol. Jordan is looking for someone or a small team of people to create the menus and do the shopping for the Grab and Go program.

To help accommodate the lack of drop-in activities, many were moved to an online format. Fitness was not as successful as had been hoped and consequently has been cancelled until at least Tuesday, January 5 or until the provincial health order allows the centre to offer this service again.

Starting on Tuesday, January 5 a new speakers series has been created. The January speakers has a health and wellness focus, which is hoped to be of interest as people will be making their resolutions. These online, for now, events will be \$5 per participant. Half of the February speakers have been arranged. Any suggestions for speakers please send them to Jordan.

The Story + Art = Design was so popular that it will return in early 2021. There was a significant waitlist for this course so it is likely that the 2021 course will also fill fast as the class limit is 6 people due to COVID room limitations. When the restrictions lift more people will be able to attend the course.

There is a potential volunteer who might be able to assist folks with computer questions. This will likely be done in the Founders Room, using our computers. Volunteer applications have been very slow given COVID and folks not wanting to be overly exposed at this time.

Carol and Jordan attended a zoominar through the City called The Great Disconnect. This interactive session showed the importance of community. Some of the benefits of community are a strong sense of belonging, being healthier, greater happiness, and overall sense of well-being. This presentation showed the importance of organizations like ours and why they are so important as we move forward.

7. Decorating and Events Committee Report

Undecorating will happen with a very small team on Wednesday, December 23 when it works for the three volunteers and staff. All decorations need to be put away from 2020 so the centre is ready for the new year.

8. Multicultural Committee

No report

9. Landscape Committee

There has been minimal work done. At this time the work has been focused on keeping things tidy. Carol will send the staff schedule for the first week of January so garden volunteers know when they can get to the centre.

10. Membership and Marketing Committee

No meeting has occurred. A membership drive has been planned but it is unclear at this time if this can happen in person or will be done with Nika over the phone in January.

Motion: To approve all of the staff and committee reports as presented

Motion made by: Bev

Seconded by: Joni

approved by all

11. Cook Street Village Business Association

CSVBA hosted a successful food drive. CSVAC will need to get a new Mustard Seed bin as the centre's left with the food donations. CSVBA held a contest and village businesses were asked to donate something to the prize. The centre donated a kitchen card and a \$20 activity card.

12. Fairfield Gonzales Neighbourhood Association

No report

Adjourned 10:48am

Approved Minutes certified by:

Eleanor Ward, President

Kate Day, Secretary